

Saint Angela Merici Parish School - School Parent Association (SPA) Meeting Notes

12/05/2011 – 07:30 PM – Location: Science Lab

Notes taken by: Lynn Thibert

Attendees

Nancy Windisch	Sherri Greenway	Gina Mock
Rachel Hickenbottom	Debbie Kistler	Mary Rivera
Lynn Thibert	Class Room Commission Reps	Mrs. Telles

Opening Prayer – Lynn Thibert

Minutes of Previous Meeting

Old Items:

- Sherri distributed the updated By Laws for the SPA Board and asked for final input by next month

Items Discussed:

Rachel - fundraiser update:

- Dinner Auction committee provided update, overall the auction was a success
 - Feedback provided: Is there an opportunity to open the silent auction up to Parish members
 - Discussed families who did not pay the \$200 ticket price or donate an auction item
- Rachel provided input on The Brea ZPizza request

Parent Room Contact

- A parent read in the newspaper an article about the California Fitness standard – could this assessment be incorporated into our PE program? Nancy clarified that the PE program is based upon the California standards, there is a “Fitness Test” that has been executed in the past. The parent agreed it’s the Fitness Test she was inquiring about. Is there a way to incorporate this into our program? Nancy will follow up with Mrs. Glidewell
- 3rd grade parent – There was a concern with the Boo Pop student council fundraiser. The concern is that this can become a popularity contest for kids that don’t get anything. The parents idea was to reach out to another school “sister school” to develop a pen pal exchange. The Boo Pops are provided in a closed brown bag, it’s the responsibility of the room mom to make sure each child has a bag regardless if they get

a Boo Pop or not, the goal is that no child feels left out. Boo Pop is a student council fundraiser and the kids purchase or donate something back to the school from the money raised.

- At the end of the day when walking out of the Tunnel of Knowledge there is a teacher that stands at the end of the tunnel and she is blocking traffic flow can she be asked to move? Yes
- Field trips, can parents get at least a 2 week notice in advance of a field trip so working parents could try to get the time off to participate? Mrs. Telles to follow up with staff.
- Is there a list of games that kids can or cannot play at lunch or recess? Nancy to follow up with Mrs. Glidewell
- At lunch or recess if there is a field saved for a certain grade to use and the field is not being used why can't someone else use it? They can it's up to the lead supervisor is in charge to make that change and manage the field schedule.
- Is there a dress code for faculty? Yes – Fridays is casual day.
- Are we still monitoring restrooms? Yes – The majority of issues that happen in the restrooms happen when there are a large number of students in the restroom not using their best behavior. The monitoring is being done as part of student control. During school hours while students are present parents can use the facility in the Kinder Office or the Front Office.
- How much was made from Nacho sale? 4th grade? What will happen with that money? Nancy will check into the amount and Miss Jamie will purchase something for the class
- Parent brought up a question about the Big Buddy – Little Buddy, gift giving for the Christmas season. There is no gift giving between the buddies.

Nancy Provided Update

- Strategic plan: Consultative Board prioritizing activities, one is the position of the Director of Development. The Finance committee is tasked to look into the schools ability to hire this position, part time. Consultative board will look at the strategic plan to see what actions can be taken in the short term.
- The facility needs more wiring and power, there will be electrical maintenance items done during Christmas break.
- Lunch tables will be ordered 12/6/2011, it will be 3-4 week turn around.
- There is no preschool license obtained yet, we are still in the application process. Our goal is for Fall 2012 – looking at 4 and 5 year olds for this program. Today JK only allows 5 year olds.
- Marketing Brochure – Nancy is going to meet with the Marketing Chair on progress for the brochure so its complete prior to the school break and ready for the January open house.
- Jan 29 is the Open House from 9am-1pm , then the next week kicks off Catholic Schools Week
- Nancy reviewed the goals process she is leading for 6-8th graders, they are on their second trimester goals and many are showing a great understanding and initiative toward this process.

- 8th graders came back from Valyermo and they had a great retreat, feedback from the students was incredible.
- School Accreditation March 28 – 30; Breakfast Lunch and Dinner and Snack are to be provided (SPA Board)
- Basketball season is here!
- Student Store, there will be S.A.M socks and ties sold in the Student Store.
- Tile Wall by the garden to fill
- Pray for our 8th graders they are interviewing and applying for entrance to high schools.
- Christmas program – Mrs. Nina – anyone with sound skills or filming skills please contact Mrs. Nina or the front office to provide assistance during the program.
- Hot Lunch will start 1/09/12; Cater Tots.
- Calendar Review – as posted on the Web

Other items

- ITBS Scoring – are the results ever shared as a school and how we compare to others? There is a Diocese test score, it is all schools combined. Individual students ITBS scores can be shared with individual parents so parents can track the growth of their student. Mrs. Harner is responsible for tracking these student metrics and keeping them on record for our children.
- Do we have a different marketing pitch for our younger classes vs. our higher classes? Yes. Can we leverage some metrics on our marketing brochure i.e. X # of students enroll in High School with Advance courses etc? Yes.

Closing Prayer – Sherri Greenway

Action Items

SPA Board – Review the updates to By Laws and provide feedback to Sherri on changes to SPA Board language. To finalize by next meeting.

- Nancy is going to check with Mrs. Glidewell about executing a Fitness Test for students to assess their fitness level
- Nancy will follow up with the teacher that is stationed at the end of the Tunnel of Knowledge and have her move so she no longer blocks traffic flow
- Nancy will work with Mrs. Glidewell to post the games kids can or cannot play during recess and lunch on her teacher web-site
- Nancy will look at posting a placard in front of the restrooms about the use during school hours by parents
- Nancy will follow up on Nacho Sale, 4th grade, for the amount of money raised
- Mrs. Telles will follow up with the teachers on the status of the Buddy gift giving
- Nancy will follow up with the Marking Chair on brochure for completion prior to the holiday break.